



## Research and Data Analyst

Common Table Health Alliance is a multi-stakeholder, non-profit, Regional Health Improvement Collaborative which serves the Mid-South. CTHA's vision is to become one of America's healthiest cities by addressing both the health and well-being of everyone in the community and by making improvements in the delivery of care.

### Position Role

The Research and Data Analyst will support the analytic needs of the Memphis Breast Cancer Consortium (MBCC) initiative. The Research and data analyst will be responsible for the MBCC Quality and Capacity Mammography assessment data reporting system which will serve to inform stakeholders of community performance on key breast health indicators. In particular, the Analyst may conduct performance calculations and analyses, data modeling, graphical presentations of results, online research, surveys, and simple program evaluations. This position will report to the Project Director.

### Responsibilities

- Collaborate with outside Data Aggregator to train facilities on data tools, coordinate data submissions and QI and Facility Transformation associated with quality improvement activities
- Collaborate with outside partners to coordinate data submission directly from facilities and assist in the selection and/or development of quality performance measures
- Perform data analysis and create comparative performance reports
- Create and interpret detailed reports and data displays including clinical, process, outcomes and other quality related data
- Conduct online research and reach out to other programs nationally to gather and synthesize information on various topics related to MBCC projects
- Conduct surveys telephonically or via paper and document, synthesize and analyze responses
- Create graphical presentations of results and incorporate into PowerPoint slides and/or other types of media for dissemination
- Design and run simple evaluation of program impact
- Assist in preparing program reports and meetings

### Qualifications

- Bachelor's degree in quantitative analysis, statistics, health services research or related fields, or equivalent work experience, required
- 1-3 years' experience working in health care and knowledge of population health
- Proficient in Microsoft Office applications including Word, Excel, PowerPoint and Access
- Strong quantitative skills, knowledge of statistical tests and software
- Mapping capabilities to show data and analysis
- Use statistical methods to analyze data and generate useful business reports
- Ability to extrapolate conclusions from large data sets
- Strong writing and oral communication skills, with evidence of publication
- Must be able to travel, facilitate conference calls, manage stressful conditions, and prioritize multiple tasks. Most travel is same-day but overnight and/or national travel also may be required.

### Special Factors for Performance Success

- Collaborative working style. Ability to effectively build relationships with staff on all levels of the organizations participating in the program.
- Creative and flexible problem solver. Able to anticipate needs, identify issues impeding success, and propose creative, viable solutions. Cope well with ambiguity and changes in direction as solutions are developed.

### **TO APPLY:**

Applicants should email a current resume and letter of interest with the subject line "Research and Data Analyst" by July 3 to: [mstansberry@commontablehealth.org](mailto:mstansberry@commontablehealth.org).