



Position Title: Bike Rental Associate – Seasonal - Temporary

Reports To: Retail Manager

Purpose of Position:

Bike Rental Associates are responsible for servicing park customers at either our Greenline or Wheelhouse location. Providing outstanding customer service, generating sales, operating cash register in accordance with policies and procedures and distribution of rented equipment.

Essential Functions:

- Utilizing Point of Sale to capture rental of bikes
- Establish personalized yet professional rapport with customers
- Maintain a working knowledge of rental items available, park amenities and operational times
- Operation of Point of Sale Register to include: ringing up customers, accept payment from guests, reconciliation of cash drawer at end of shift
- Ensures that location remains a clean and tidy area
- Inform guests of safe handling of bikes
- Responsible for answering guests questions regarding bikes and helmets (in person/over phone)
- Responsible for assisting customers to assess correct size/type of bike

Requirements

- Flexible Schedule: Must be available to work weekends and some holidays/school breaks
- Experience with handling cash/operating Point of Sale register preferred
- Previous rental or bike experience preferred
- Experience with basic bike maintenance preferred
- Ability to Multi-task
- Excellent communications skills and desire to provide a friendly and enjoyable customer experience while working well with your team
- Physical ability to perform required tasks and work outdoors in extreme environmental conditions (heat, cold, inclement weather)

To apply, email resume and completed job application to jobs@shelbyfarmspark.org. Include Position Title in subject line. Job application can be found at shelbyfarmspark.org/jobs.