



PRICING AGREEMENTS SPECIALIST

Job Title:	Agreements Specialist	Date:	2017
-------------------	-----------------------	--------------	------

Job Summary: The IAC Pricing Agreements Specialist coordinates and accurately executes timely processing and implementation of supplier/customer pricing agreements and rebates. The position reconciles and balances rebate data and monitors special pricing to maximize profitability (including margins) while maintaining customer service excellence. The Agreements Specialist proactively works with suppliers, account managers and customers to troubleshoot and resolve agreement and rebate challenges.

- Primary Responsibilities:**
- Executes and maintains accurate pricing & rebate components for both customer agreements and supporting supplier agreements within all companies and segments.
 - Reviews and analyze inputs from suppliers, customer, merchandising and operating data in order to recommend and implement accurate pricing agreements.
 - Research and Resolve price discrepancies/disputes for suppliers, customer and IAC operating businesses.
 - Participate in IAC's Business Excellence practices (documenting/maintaining processes, performing & measuring data metrics and actively participating in continuous business improvement initiatives) when maintaining records and data related to all rebate aging and pricing agreements.
 - Assist Account Managers with account pricing including price increases and timing for special price cost updates.
 - Communicate with internal and external stakeholders to insure accurate agreement and rebate implementation.
 - Continuous development of knowledge of cost and price components as well as implementation of the acquired knowledge to effectively and efficiently execute responsibilities and identify growth opportunities and root causes of dysfunctional practices.
 - Demonstrate the Company's Core and Growth Values in the performance of all job functions. Performs special projects as assigned.

Job Location:	Corporate Headquarters	Company Industry:	Electrical/Industrial/Automation Distribution
Job Role:	Administrative - Operations	Joining Date:	Immediately
Employment Status:	Full-time	Employment Type:	Salary
Salary Range:	\$30,000 – 40,000	Manages Others:	No
Number of Vacancies:	1	Other:	

Skills:

- Qualifications:**
- College Education preferred with 3+ years of experience in a high volume corporate environment in sales/sales support, accounting, pricing, purchasing, costing, contract draft/implementation and/or distribution.
 - Demonstrated proficiency in MS Outlook, Excel, Access and database management systems with accounting knowledge.
 - Excellent oral and written communication skills across all levels of the organization and work well within a collaborative team environment.
 - Highest level of professionalism with the ability to maintain confidentiality.
 - Attentive to details, organized with the ability to prioritize and manage multiple projects with excellence and accuracy.
 - Friendly and approachable demeanor with the ability to be flexible and adapt well to changing and/or challenging environments.
 - Self-motivated with impeccable follow-up skills.

Career Level:	Entry – Middle Level	Years of Experience:	3+ years of experience preferably in electrical or distribution industry.
Degree:	College degree preferred equivalent work experience acceptable	Education:	

